

Scrutiny Standing Panel Agenda



Finance and Performance Management Scrutiny Panel Monday, 12th February, 2007

Place: Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: A Hendry - Democratic Services Officer
Tel: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

Members:

Councillors J M Whitehouse (Chairman), J Hart (Vice-Chairman), Mrs R Gadsby, R Church, M Colling, Mrs A Cooper, R D'Souza, P House, D Jacobs and R Morgan

<p>PLEASE NOTE THE DATE OF THE MEETING</p>

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES FROM PREVIOUS MEETING - 15 JANUARY 2007 (Pages 3 - 6)

To consider and agree the notes of the meeting the Panel held on 15 January 2006.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 7 - 10)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

6. QUARTER 3 KPI MONITORING (Pages 11 - 56)

(Head of Human Resources and Performance Management) to consider the attached report.

7. BVPP SUMMARY 2007/08 (Pages 57 - 66)

(Head of Human Resources and Performance Management) To consider the attached report and appendix.

8. COUNCIL PLAN / LOCAL AREA AGREEMENT - PERFORMANCE MONITORING ARRANGEMENTS (Pages 67 - 68)

(Head of Human resources and Performance Management) to consider the attached report.

9. DRAFT INTERNAL AUDIT PLAN 2007/08 (Pages 69 - 70)

(Chief Internal Auditor) A covering report is attached. Please note the draft Internal Audit Plan for 2007/08 has been circulated separately, Councillors are requested to bring their copies to this meeting.

10. QUARTERLY FINANCIAL MONITORING REPORT (Pages 71 - 108)

(Head of Finance) to consider the attached report.

11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

12. FUTURE MEETINGS

This is the last programmed meeting for this municipal year.